



Privacy Policy

This privacy policy sets out how Green Owl Therapy Ltd uses and protects any information that you give Green Owl Therapy Ltd when you use this website.

Green Owl Therapy Ltd is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, you can be assured that it will only be used in accordance with this privacy statement.

Green Owl Therapy Ltd reserves the right, at its discretion, to make changes to any part of the Website, the Information or these Terms. Green Owl Therapy Ltd may change this policy from time to time by updating this page. It is important you check this page from time to time to ensure that you are happy with any changes.

This policy is effective from March 2018. By continuing to use the Website you agree to be bound by these Terms as amended.

What we collect

We may require basic information which identifies you as an individual ("Personal Information"), such as your name, email address and phone number, in order to enable you to take advantage of particular services that we offer, for example when you send us a question / request from our "Contact Us" page, request one of our newsletters or further information on a specific department. We will only use such Personal Information for the purposes of providing information which you have requested, or for other purposes set out in these Terms.

We may collect the following information:

- Name and job title;
- Company or organisation;
- Contact information, including email address and telephone number(s);
- Demographic information such as postcode, preferences and interests;
- Other information relevant to customer surveys and/or offers; and
- Information pertinent to fulfilling our services on an individual's or organisation's behalf.

What we do with the information we gather

We require this information for the purpose of:

- Internal record keeping;
- Contacting you for market research purposes. We may contact you by email, telephone or post. If you do not wish us to make use of your Personal Information in this way, please email enquiries@greenowltherapy.co.uk. We will also give you the opportunity to opt out of future marketing whenever we send you marketing material. You can also opt out at any time by contacting us.

Cookies

We do not use cookies on our website.



Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place highly encrypted electronic systems and managerial procedures to safeguard and secure the information we collect online.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

We will not sell, distribute or lease your personal information to third parties unless we have your explicit permission or are required by law to do so. Employees, associates and agents of Green Owl Therapy Ltd may be given access to any Personal Information which we collect, but their use shall be limited to the performance of their duties and in line with the reason for processing. Our employees, associates and agents who have access to your Personal Information are required to keep that information confidential and are not permitted to use it for any purposes other than to enable you to use the Website or to deal with requests which you submit to us.

We may use your personal information to send you promotional information about Green Owl Therapy Ltd and other information related to our industry.

You may request details of personal information which we hold about you. If you would like a copy of the information held on you please write to Green Owl Therapy Ltd, Office 3, 36 Greenhill Street, Stratford Upon Avon, Warwickshire, CV37 6LE.

If you believe that any information we are holding on you is incorrect or incomplete, or have any other data protection related issues or queries, please write to Katie Hanagarth, Data Controller as soon as possible at the above address. We will promptly correct any information found to be incorrect.

If you are concerned that we have breached a privacy law or code binding on us, please send an email marked "Urgent" to Katie Hanagarth, Director at enquiries@greenowltherapy.co.uk. We aim to respond in a reasonable time (normally 24 hours). Our Data Controller will manage your complaint and will give you additional information about how it will be handled.

You have the right to complain to the Information Commissioner's Office (ICO) if you believe we have not handled your request in an appropriate manner. For information on contacting the ICO please see their website www.ico.org.uk.